

## AGREEMENT ON PROCESSING OF PERSONAL DATA

Moscow, July 1,

### 1. General provi-

1.1. The present agreement determines how to handle and protect the information owned by OOO Kadzama (TIN: 7718875643 OGRN code: 1127746085390) and related to an individual (hereinafter referred to as 'User') who uses the services of the Internet site <http://melangeur.kadzama.com> (hereinafter referred to as "the Site") and its services.

1.2. The purpose of this agreement is to ensure the proper protection of information about the Users including their personal data, from unauthorized access and disclosure.

1.3. The relations associated with the collection, storage, dissemination and protection of information about Users of the Site shall be governed by this agreement, and other official documents of the Contractor and the current legislation of the Russian Federation.

1.4. The current version of this Agreement is a public document that is available to any user of the Internet. The Contractor has the right to make changes to this Agreement. When changes are made, the Contractor shall notify Users by posting a new Agreement version on the Site with a permanent address: <http://melangeur.kadzama.com/private.pdf>

1.5. By using the Site, the User agrees with these terms and conditions and gives the consent to the automated and non-automated processing of the own personal data, and namely the activities under paragraph 3 of article 3 of the Federal law dated 27.07.2006 N 152-FZ.

1.6. If the User does not consent to the terms and conditions of this Agreement, the usage of the Site and its services should be abandoned immediately.

## **2. Subject of the agreement**

2.1. The User provides the personal information to the Contractor and agrees that the Executor uses this information free of charge for the purpose and to the extent stated herein.

2.2. The purpose of processing personal information is: providing the User with information about the Contractor and its services and promotions, business partners and affiliates. In particular, the usage of such User's data for advertising mailing lists and campaigns in any form not prohibited by the applicable laws.

2.3. The Contractor has the right to use the User-supplied information for other purposes not specified in clause 2.2 of this Agreement if that is needed for managing financial and economic activity and lies within the framework of existing legislation.

## **3. Terms and conditions of the Site**

3.1. The Contractor renders the services for using the Site and its services (hereinafter Services) acting in a reasonable manner and in good faith, and believes that the User:

- possesses all necessary rights to register and use this Site;
- specifies accurate information about yourself in the volumes necessary for using the services of the Site;
- is aware that the information on this Site, hosted by the User about yourself, can become accessible to other Site users and Internet users, can be copied and distributed by such users;
- is aware that some types of information transmitted by yourself to other users cannot be deleted by the User;
- is familiar with these terms and conditions, agrees with them and assumes the rights and responsibilities.

3.2. The Contractor does not verify the validity of the received (gathered) information about users except when such verification is required in order to carry out obligations to the user by the Executor.

#### **4. Data processing**

4.1. The User provides and authorizes the activities with the following personal data, as foreseen by the Agreement:

- surname, name, patronymic of the User;
- the email address of the User;
- the phone number of the User;
- address of the User.

4.2. By accepting the terms and conditions of this Agreement, the User provides the consent to personal data processing to the Contractor, its affiliates, representatives, employees, business partners, contractors.

4.3. The following list of activities with personal data is understood under the personal data processing:

- collection;
- recording;
- systematization;
- accumulation;
- storage;
- clarification (update, change);
- extract;
- use;
- transmission (distribution);
- depersonalization;

- remov-
- destruction of personal data.

4.4. This consent to the personal data processing is valid indefinitely but may be revoked by the subject of personal data on the basis of personal written statement mailed to the legal address of Contractor by registered letter with notification of return receipt or with a personal delivery.

4.5. By accepting this agreement, the User agrees on receiving commercial mailings in the format of text messages, calls, e-mails and other means not prohibited by applicable law.

4.6. The contractor shall use the User's personal data obtained under this Agreement (or otherwise not prohibited), in accordance with the requirements of personal data protection legislation of the Russian Federation, in particular in accordance with the requirements of the Federal law dated 27.07.2006 N 152-FZ "On personal data" in the version applicable at the time of the processing of such personal data.

4.7. The User has the right to:

4.7.1. demand from the Contractor to clarify, block or delete the own personal data

4.7.2. receive upon request from the Contractor the information concerning the processing of the own personal data.

## **5. Users requests' treatment**

5.1. The User has the right to send the requests to the Contractor, including the requests regarding the use of the personal data in written form to the following address: Moscow, Schelkovskoe shosse, 5, or in the form of an electronic document signed with a qualified electronic signature in accordance with the legislation of the Russian Federation, to the following email address: info@kadzama.com

5.2. The Contractor is obliged to consider and respond to the request of the User within 30 calendar days from the receipt of the request.

5.3. All correspondence received by the Contractor from the Users (requests in written or electronic form) refers to limited access information

and will not be disclosed without the written consent of the User. Personal data and other information about the User who has made the request, may not be used without the express consent of the User except for the answer on the topic of the received request or, in the cases expressly provided for by law.